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## LISTING PACKET DOCUMENTS & FORMS

- UTILITY PROVIDERS
- CUSTOMER CONTACT
- MLS DOCS
- GENERAL INFORMATION
- ADDITIONAL FEATURES

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## UTILITY PROVIDERS

Electricity Provider: \_\_\_\_\_

Water Provider: \_\_\_\_\_

Gas Provider: \_\_\_\_\_

Trash Provider: \_\_\_\_\_

Internet Provider: \_\_\_\_\_

Cable Provider: \_\_\_\_\_

Pest Control/Termite: \_\_\_\_\_

Property Taxes Amount: \_\_\_\_\_



## CUSTOMER CONTACT

Address: \_\_\_\_\_

### SELLER 1

### SELLER 2

Name:

Name:

\_\_\_\_\_

\_\_\_\_\_

Phone:

Phone:

\_\_\_\_\_

\_\_\_\_\_

Email:

Email:

\_\_\_\_\_

\_\_\_\_\_

## ADDRESS INFORMATION

Address: \_\_\_\_\_

County: \_\_\_\_\_

City Limits: ☐ NO ☐ YES

Subdivision: \_\_\_\_\_

Bounding Streets: \_\_\_\_\_

Dwelling Type: ☐ Single Family- Detached ☐ Condo  
☐ Single Family Attached (townhome) ☐ Single Family Garden/Patio

List Price: \_\_\_\_\_

## GENERAL INFORMATION

Style: ☐ Acadian ☐ Arts & Crafts ☐ Boat House ☐ Camelback  
☐ Camp ☐ Cape Cod ☐ Center Hall ☐ Colonial  
☐ Contemporary ☐ Cottage ☐ Craftsman ☐ Creole Cottage  
☐ Creole French Colonial ☐ Creole Townhouse ☐ Farm ☐ French Country  
☐ French Provincial ☐ Floridan ☐ Log Home ☐ Mid-Century  
☐ Mobile Home ☐ Modular ☐ Party Wall Double ☐ Raised Basement  
☐ Ranch ☐ Shot Gun ☐ Spanish ☐ Split Level  
☐ Townhouse ☐ Traditional ☐ Tudor ☐ Victorian  
☐ Other

Appx Sqft Living: \_\_\_\_\_

Appx Sqft Total: \_\_\_\_\_

Sqft Source: ☐ Appraisal ☐ Architect ☐ Condo Docs ☐ Measured ☐ Tax Records

Stories: ☐ 1 ☐ 1.5 ☐ 2 ☐ 3

Condition: ☐ New ☐ Excellent ☐ Very Good ☐ Average ☐ Fair ☐ Poor

Age Description 1: ☐ New Construction ☐ Resale ☐ Fixer Upper ☐ Tear Down

**Age Description 2:** ☐ Age Unknown ☐ All Original ☐ Historical ☐ None ☐ Under Renovation  
☐ Remodeled structural changes - all major mech. systems ☐ Renovated cosmetic changes (50%+ of sqft)

**Year Remodeled/Year Built:** \_\_\_\_\_ **Approximate Age:** \_\_\_\_\_

**# of Bedrooms:** \_\_\_\_\_ **# of Baths:** \_\_\_\_\_ **# of Half Baths:** \_\_\_\_\_

**Acres:** \_\_\_\_\_ **Lot Size:** \_\_\_\_\_

**Water:** ☐ None ☐ Public ☐ Well

**Electricity:** ☐ Cleco ☐ Entergy ☐ Other ☐ Wst

**Gas:** ☐ Butane ☐ Propane ☐ Natural ☐ None ☐ Other

**Sewer Type:** ☐ City ☐ Septic ☐ Treatment Plant ☐ None ☐ Utility Co.

**Elevation Cert Available?:** ☐ NO ☐ YES

**Exterior (3):** ☐ Brick ☐ Cedar ☐ Cinder Block ☐ Concrete ☐ Frame ☐ Hardi Plank  
☐ Log ☐ Metal ☐ Stucco ☐ Vinyl Siding ☐ Wood Siding

**Lot Description (2):** ☐ 1-5 Acres ☐ 6-10 Acres ☐ 11-20 Acres ☐ 20+ Acres  
☐ Corner ☐ Cul De Sac ☐ Farm ☐ Gated Community  
☐ Golf Course Community ☐ Golf Course View ☐ Irregular  
☐ Oversized ☐ Patio/Garden ☐ Regular

**Foundation:** ☐ Slab ☐ Raised ☐ Other

**Car Storage (3):** ☐ One ☐ Two ☐ 3+ ☐ Assigned ☐ Attached  
☐ Carport ☐ Covered ☐ Detached ☐ Driveway Only ☐ Garage  
☐ None ☐ Off Street

**Roof:** ☐ Asbestos ☐ Asphalt ☐ Dura Slate ☐ Flat ☐ Gravel ☐ Metal ☐ Slate  
☐ Wood ☐ Shingle ☐ Other: \_\_\_\_\_

**Elementary:** \_\_\_\_\_ **Middle:** \_\_\_\_\_

**Junior:** \_\_\_\_\_ **High School:** \_\_\_\_\_

**Builder:** \_\_\_\_\_

**Home Owner Fee:** ☐ NO ☐ YES **Cost \$** \_\_\_\_\_ /per

☐ Month ☐ Quarter ☐ Year ☐ Other

**Sold As Is WOR:** ☐ NO ☐ YES **Covenants/Restrictions:** ☐ NO ☐ YES

**Public Remarks:** \_\_\_\_\_  
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## ROOM DIMENSIONS

**Living:** \_\_\_\_\_ x \_\_\_\_\_ L/U **Kitchen:** \_\_\_\_\_ x \_\_\_\_\_ L/U **Dining:** \_\_\_\_\_ x \_\_\_\_\_ L/U

**Breakfast:** \_\_\_\_\_ x \_\_\_\_\_ L/U **Master:** \_\_\_\_\_ x \_\_\_\_\_ L/U **Bed 2:** \_\_\_\_\_ x \_\_\_\_\_ L/U

**Bed 3:** \_\_\_\_\_ x \_\_\_\_\_ L/U **Bed 4:** \_\_\_\_\_ x \_\_\_\_\_ L/U **Office:** \_\_\_\_\_ x \_\_\_\_\_ L/U

**Other options for the following section:** Bathroom Den, Foyer, Laundry, Gameroom, Keeping Room, Library, Loft, Master Bath, Media, Mudroom, Playroom, Study, Sunroom, Parlor, Sitting Room, Dressing Room, & Other

\_\_\_\_\_ : \_\_\_\_\_ x \_\_\_\_\_ L/U \_\_\_\_\_ : \_\_\_\_\_ x \_\_\_\_\_ L/U

\_\_\_\_\_ : \_\_\_\_\_ x \_\_\_\_\_ L/U \_\_\_\_\_ : \_\_\_\_\_ x \_\_\_\_\_ L/U

\_\_\_\_\_ : \_\_\_\_\_ x \_\_\_\_\_ L/U \_\_\_\_\_ : \_\_\_\_\_ x \_\_\_\_\_ L/U

## OTHER FEATURES

**Warranty:** ☐ NO ☐ YES **Termite Contract:** ☐ NO ☐ YES **ADA Features:** ☐ NO ☐ YES

**Heat:** ☐ 1 ☐ 2 ☐ 3+ ☐ Central ☐ Gas ☐ Heatpump ☐ None ☐ Other: \_\_\_\_\_

**Air:** ☐ 1 ☐ 2 ☐ 3+ ☐ Central ☐ Gas ☐ Heatpump ☐ None ☐ Other: \_\_\_\_\_

**Fireplace(2):** ☐ None ☐ Gas ☐ Wood ☐ Wood Gas Starter ☐ Other

**Appliances Included (8):** ☐ CookTop ☐ Double Oven ☐ Dryer ☐ Disposal ☐ Dishwasher  
☐ Ice Maker ☐ Microwave Oven ☐ Range ☐ Range/Oven  
☐ Refrigerator ☐ Trash Masher ☐ Washer ☐ Wine Cooler

**Additional Features(8):** ☐ Granite Counters ☐ Security System ☐ Walk-in Attics  
☐ Butlers Pantry ☐ Hydro Tub ☐ Smart Home ☐ Wet Bar  
☐ Cathedral Ceilings ☐ Intercom ☐ Smoke Alarm ☐ Wash/Dry Hookups  
☐ Ceiling Fan ☐ Multiple Attics ☐ Sprinkler System ☐ Whole Home Generator  
☐ Central Vacuum ☐ No Carpet ☐ Stainless Appl. ☐ Wired for Ethernet  
☐ Dehumidifier ☐ Outdoor Kitchen ☐ Stone Counters ☐ Wired for Surround Sound  
☐ Disability Features ☐ Pantry ☐ Storm Windows  
☐ Electric Garage ☐ Public Transportation ☐ Tray Ceiling  
☐ Elevator ☐ Pull Down Attic Stairs ☐ Vaulted Ceiling

**Exterior Features(8):** ☐ Dock ☐ Outdoor Kitchen ☐ River  
☐ Balcony ☐ Fence ☐ Outdoor Shower ☐ Security Camera  
☐ Boat/Rv Parking ☐ Lake ☐ Pond ☐ Sprinkler System  
☐ Bayou ☐ Outdoor Entrainment Area beyond average ☐ Porch ☐ Tennis Court  
☐ Creek ☐ Screened-in Porch ☐ Window Screens  
☐ Courtyard ☐ Patio ☐ Pier

**Patio(2):** ☐ Brick ☐ Concrete ☐ Covered ☐ None ☐ Oversized  
☐ Permeable Surface ☐ Pavers ☐ Wood ☐ Yes

**Energy Efficient Features(5):** ☐ 3rd Party Cert. ☐ Enhanced Air Filtration ☐ Energy Star Appl.  
☐ HVAC 16 Seer+ ☐ Water Heater ☐ Insulation ☐ Window ☐ Low Flow Plumbing  
☐ Native/Drought Resistance Landscaping ☐ Lighting ☐ Solar

**Detached Structures(2):** ☐ Barn ☐ Cabana ☐ Green House ☐ Guest House ☐ Kennels  
☐ Other ☐ Shed ☐ Stable ☐ Workshop

**Pool Type(2):** ☐ None ☐ Above Ground ☐ Community ☐ Heated ☐ Heated Solar  
☐ Inground ☐ Salt Water



## ADDITIONAL FEATURES

Notes: \_\_\_\_\_

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Lease Purchase Possible: ☐ No ☐ Yes

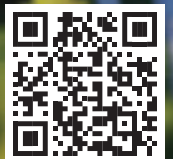
3rd Party/Reo: ☐ Neither ☐ Relocations ☐ Bank-Owned ☐ HUD



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